



Christopher Habekost
Chief of Police

TOWN OF TISBURY

Police Department

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508-696-4240 • Fax 508-693-5543



DETAIL REQUEST FORM

Date of Call: _____ Time of Call: _____ Call Taken By: _____
 Requesting Agency: _____ Phone #: _____
 Billing Name & Address: _____
 City: _____ State: _____ Zip: _____
 Date of Detail: _____ Location: _____
 # Officers Requested: _____ Start Time: _____ End Time: _____
 Cruiser Needed: _____

2 HOUR MINIMUM NOTICE FOR CANCELLATION

Failure to give the minimum of 2 hour notice of cancellation will result in a fee of \$220 plus a possible 10% administrative charge.

The rate of pay for all third party details shall be \$65/hour (HOSPITAL DETAILS \$95/hour) with a minimum pay of 4 hours blocks up to 8 hours. Excess of eight hours the officer will be paid by the hour at time and a half.

Hours	Rate	Hospital	Sub Total	10% Admin	Total
0-4	\$65/hr x 4	(\$95/hr) x 4	\$260(\$380)	\$26(\$38)	\$286(\$418)
5-8	\$65/hr x 8	(\$95/hr) x 8	\$520(\$760)	\$52(\$76)	\$572(\$836)
8+	\$572(\$836) + (amount of hours over 8 x \$97.50(\$142.50))				

_____ Requesting Parties Signature _____ Date
 Agency Doing Detail: _____ Officer Doing Detail: _____
 Detail Filled By: _____

*****DETAILS ARE NOT GUARANTEED TO BE FILLED. PLEASE GIVE US AS MUCH NOTICE AS POSSIBLE SO THAT WE CAN TRY AND FILL THE DETAIL.*****

The Mission of the Tisbury Police Department is to work together with our residents and visitors

to provide safety, security and an enhanced quality of life within our community.

The Town of Tisbury is an Equal Opportunity organization.